Jennifer Wilcox

Objective

To obtain a position with a firm that will allow me to utilize my artistic and analytical skills, and further my knowledge in urban and regional planning, with an emphasis on sustainable and ecological design.

Education

Bachelor of Landscape Architecture	Utah State University	May 2009

- Minor: Ornamental Horticulture – completed May 2007
- Honors: Dean's List (5 times)
- Cumulative GPA: 3.60 (Major), 3.62(Overall)

Certifications

LEED Accredited Professional	Green Building Certification Institute	March 2009
ArcGIS Courses	ESRI Training & Education	

- Urban & Regional Planning — April 2009
- Desktop (9.0-9.1) — April 2007
- Working with CAD Drawings — April 2007

Experience

Teaching Assistant	Utah State University	
Planting Design		Fall 2008

- Assisted students with projects involving the use of plant materials to accomplish various design requirements in different scales.
- Responsible for providing comments and grade recommendations to the professor for many of the projects assigned to the students.

Theory of Design — Spring 2008

- Assisted students with projects involving development and understanding of patterns in the landscape, definition and creation of space, and construction of models.
- Worked closely with the professor to provide students with comments and grades for their projects.

Landscape Construction I — Fall 2007

- Assisted students with gaining an understanding of the methods used for horizontal road alignment, grading and drainage.
- Responsible for correcting and commenting on weekly assignments.

Vacation Ownership Advisor	Marriott Vacation Club	2002 - 2005

- Established a relationship with a new owner of a time share week by confirming and expanding their knowledge of the product and helping them to feel comfortable with the purchase.
- Assisted owners with the selection of a date and location, arrangement of transportation, and additional activities for their upcoming vacations.

Skills

Working Knowledge

- Graphics – Hand and Computer (AutoCAD 07, 08, 09)
- Rendering – Hand and Computer (Photoshop CS2/CS4)
- Model Building – Conceptual & Realistic
- Plant selection for seasonal interest and climatic needs
- Project Board Layouts – InDesign (CS2/CS4)
- ArcGIS 9.1 and 9.3
- Microsoft Excel, Outlook, PowerPoint and Word (2003/2007)

Basic Understanding

- LandFX
- Google SketchUp
- Construction Documents
- Requests for Proposal

Awards and Affiliations

- American Society of Landscape Architects (Student ASLA) — August 2005 – present
- Student ASLA Secretary — August 08 – May 2009
- ASLA Student Award of Honor — April 2009
- Undergraduate Student Leadership Award — April 2009